



March 31, 2014

South Branch Wind Project Preliminary Community Liaison Committee (CLC)

Time and Place

Tuesday March 25th, 2014

2:00pm to 4:00pm

Dixons Corners Community Centre
10951 Cook Road, County Road 18,
Dixons Corners, Iroquois, ON

Invited

- Current CLC members/volunteers, EDP representatives, and all interested individuals from the community

Agenda

1. Welcome and introductions (Francois Lauzon, CLC Chair)
2. Meeting purpose, goals and agreements (Francois Lauzon, CLC Chair)
3. Project update (Ken Little, EDP)
4. Community Liaison Committee structure (Francois Lauzon, CLC Chair)
5. Terms of Reference for the CLC (Francois Lauzon, CLC Chair)
6. Q&A (All)
7. How can we best communicate with the community? (Francois Lauzon, CLC Chair)
8. Next Steps and Thank You (Francois Lauzon, CLC Chair)

Meeting Notes

Total number of community members in attendance: 29

Current CLC members present:

- Francois Lauzon (CLC Chair) from Stantec Consulting Ltd.
- Bill Byker (CLC volunteer)
- Chris Bazinet (CLC volunteer)
- Pieter Biemond (CLC volunteer)

Discussion

1. **Introductions.** The meeting was officially opened at 2:00 pm by Francois Lauzon (CLC Chair) with general introductions of EDP staff and current CLC members. The purpose of the meeting was discussed with the understanding that this would not serve as one of the

four (4) intended CLC meetings, but rather as a preliminary meeting to potentially recruit additional CLC members and provide an update of the project.

2. **Project Update.** An update of the South Branch Wind Project was provided by Ken Little (EDP) by means of a PowerPoint presentation to kick-off the meeting. The presentation is available on the project's public access Web site.
3. **CLC Terms of Reference.** The basic details from the Draft Terms of Reference for the South Branch Wind Project were presented. Topics covered included the Purpose/Mandate of the CLC and Roles & Responsibilities of the various stakeholders within the CLC. A copy of the Draft Terms of Reference is available on the project's public access Web site
4. **Open Community Discussion.** An open discussion was facilitated by the CLC Chair in order to engage the community. EDP Renewables answered various questions about the South Branch Wind Project. When asked if more wind turbines will be added to the Project in the future, EDP said there will be no wind turbines added to this particular project. When asked if they had received any complaints, EDP said they received one formal complaint throughout the entire project and it had been addressed. When asked how often the blades of the wind turbines are inspected, EDP said they are inspected annually. When asked if environmental hazards or incidences will be reported, EDP said they will because they have a duty to report such events to the Ministry of the Environment. EDP also answered general questions about how the Project is connected to the larger power system in Ontario.
5. **New Depositions.** Two depositions from the community were read and discussed:
 - 1) Via email, a community member said that there was not enough notice given before the meeting was held. Future meetings will be scheduled with additional advance and the community will be given earlier notice through multiple means of communications.
Options for communications that the Community indicated included the following print media:
 - The Morrisburg Leade
 - The Winchester Press
 - EMC
 - A Canada Post mailer
 - E-mail
 - EDP's website at <http://edprwindfarms.com/canada/under-dev/south-branch.htm>
 - 2) Via email, a community member said that the noise of the Project was keeping them awake at night. A community member agreed with this deposition and said that their neighbour, who lives close to the Project, has also attributed a night of disturbed sleep to the Project. EDP said they have an acoustic audit planned for

the end of April. There was a general agreement between attending community members and members of the CLC that it would be helpful to bring acoustic audit results to future CLC meetings to see if they match with the community's experience of noise/sleep disruptions.

6. **Deposition Process.** The Deposition process was briefly described. If any community members wish to submit a deposition to the CLC, they can do so publicly or privately. All depositions will be read, discussed by the CLC members and EDP, and responded to. During each CLC meeting, up to three depositions will be discussed publicly. Names of community members who submitted the publicly discussed depositions will not be shared unless it is explicitly requested. Community members may also request their deposition to be kept private and not read aloud in public. All private depositions will be read by the CLC and EDP and responded to.

The initial Draft version of the CLC's Terms of Reference was written in a way that suggested not every deposition will be read by members of the CLC and EDP. In fact, every deposition will be read and responded to by the CLC and EDP. The Terms of Reference will be revised to make this clear.

7. **Effectiveness of the CLC.** The CLC would like to make sure that is it effective in its community outreach role. Members who have been negatively affected by the Project or disapprove of it need to have an effective and open mechanism to discuss their issues in order to achieve resolution. Francois Lauzon, the CLC Chair and meeting facilitator, said he will reach out to his colleagues at Stantec for feedback on successful approaches from past CLC's at Wind Farms. EDP also said they have a community fund that will be discussed with the local Township Council to prioritize contributions for community projects/initiatives.
8. **Closing.** The next CLC meeting will be held at 7pm for about one and a half hours in June. The CLC agreed that it would be a good idea to hold half of the meetings in the evening and half at an earlier time to accommodate the various schedules of community members. The CLC also agreed that each agenda would be discussed in advance of the meeting via a teleconference call to be set-up by the CLC Chair.
9. The meeting was adjourned at 4:00PM