

# COMMUNITY RELATIONS COORDINATOR (CONTRACT POSITION)

The Community Relations Coordinator will serve as the local representative for Las Camas Solar Park. The primary goal of this role is to aid EDP Renewables (EDPR) in building strong relationships with local residents, providing insights on community values and concerns, and serving as the local touchpoint between project communities and EDPR. In this role, the Community Relations Coordinator will act as a representative of EDPR, sharing information about the project and EDPR with the community, connecting residents with the project team, and attending local events. The Community Relations Coordinator will work directly with the Community Relations and Development teams to strengthen relationships with stakeholders and facilitate conversations, ultimately helping to ensure that EDPR’s project is developed in a way that mutually benefits EDPR and the local community. This will involve various engagement opportunities such as civic group outreach, identifying social investment opportunities, sharing information about the project with community members, and representing EDPR locally.

The initial tenure of the Community Relations Coordinator is 12 months.

<b>LOCATION:</b> Los Banos, CA	<b>DEPARTMENT:</b> Development
<b>TITLE OF DIRECT SUPERVISOR:</b> Sr. Development Project Manager	<b>AREA:</b> Development

**Main accountabilities:**

- Identify engagement opportunities the project team should participate in, such as local events, media channels to engage with, or nonprofit organizations to whom EDPR should consider contributing
- Collaborate with various internal teams on strategies and tactics for cultivating positive relationships between their respective community and EDPR NA
- Assist with community events hosted by project teams, including logistics coordination, event promotion, and in-person staffing
- Represent EDPR at community events and share detailed information about the renewable energy project
- Identify project stakeholders and facilitate conversations with key individuals
- Maintain lists of community members interested in receiving information about the project
- Track local media coverage about the project
- Attend regular meetings that will require detailed updates on the project’s social climate, as well as past and potential community engagement opportunities
- This position will include an in-person training in Houston, hosted by the EDPR Development and Community Relations teams
- Additional duties as required

**Minimum qualifications:**

- Experience in community relations, outreach, or organizing
- Strong familiarity with one’s community values, residents, and potential stakeholders
- Proficiency with Microsoft Office Suite desired – (particularly Outlook, Teams, PowerPoint, Excel, and Word).
- Availability to attend events on evenings and weekends, as needed
- Associate degree or higher preferred